



2107 Swift Drive, Suite 200
Oak Brook, IL 60523

Telephone: (630) 623-6060
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www.intertek-labtest.com

Job Title: Safety Engineer – Incubator Team
Reports to: Incubator Manager
Location: Oak Brook, IL

Intertek Consumer Goods is the dynamic global knowledge network whose business partnership approach allows its customers to gain confidence and competitive advantage in setting, meeting and evolving quality, safety and performance standards. Through testing, inspection, certification and other risk management services, Intertek Consumer Goods advances their client's reputation and masters the complexities of today and tomorrow's global marketplace.

General Functions:

The Incubator Safety Engineer Team supports various clients in need of consumer product design analysis and quality systems processing. In this capacity, all of this group's Safety Engineers provides consultation and research services to global, brand-name companies involved in the design, manufacturing, and distribution of consumer products. These Safety Engineers use innovative, scientific solutions to work with clients on consumer-related product-design characteristics that may lead to injuries or fatalities. These solutions include methods and technologies such as: Design Hazard Analysis, Engineering Design and Product Safety Evaluations, Statistical Quality Assurance, Quantitative Risk Analysis, and Standards Development and Interpretation.

Roles and Responsibilities:

Account Management

- Manages accounts to ensure customer satisfaction
- Manage projects from generation of a proposal to the issuance of an invoice which includes interaction with global Intertek staff to keep projects on track
- Interface with customers, suppliers or manufacturers, on tactical issues on a day-to-day basis
- Provide strategic and tactical solutions
- Be proactive on customer needs and issues
- Identify opportunities within existing accounts to expand the scope of services to bring in more revenue
- Identify customer needs to write a professional proposal with correct pricing
- Participate in Safety Committee with customer
- Develop and monitor Safety Process

Interdepartmental Support

- Provide technical support to Marketing/Sales or management
- Assist Marketing/Sales or management in presentations for new customers
- Provide Intertek staff Safety Engineering and Safety Process training

Safety Engineering

- Manage work orders and projects to meet deadlines
- Identify resources to gather data
- Analyze data/communicate with Research staff
- Identify potential hazards
- Write technical reports



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- Interpret country and essential safety requirements
- Provide Awareness, Basic and Intensive training to customers
- Develop safety specifications and make measurements
- Develop new technology, e.g. new Safety Engineering technology, new process, etc.

Job Qualifications and Experience:

- Degreed in Engineering or Sciences. Advanced degree a plus.
- 0-5 years work experience in related field
- Project management experience
- Literature review
- Passionate about the safety of children/consumers
- Direct client exposure and customer focus
- Experience in design and manufacturing with knowledge of manufacturing processes and materials
- Safety Engineering a plus, but not essential.
- Willing to travel up to 10%

Skills Required:

- Excellent communication and customer relations skills
- Must be resourceful and capable of handling multiple projects simultaneously
- Ability to adapt to changes in work environment
- Good analytical and problem-solving skills.
- Skilled with MS Office products (Word, Power Point, Excel)
- Willing to lead training or presentations in front of groups up to 60 people
- Exceptional technical-writing ability.
- Able to work well on a team
- Detail oriented
- Self-starter